**Duty of Candour annual report 2021/22**

1. About Spark of Genius

Spark of Genius are a provider of care and education for children and young people throughout Scotland and England. We have 20 homes and 3 schools offering placements to 100 young people in care and around 200 in education.

2. How many incidents happened to which the duty of candour applies?

In the last year, there has been 1 incident which was reported.

3. Type of unexpected or unintended incident

Changes to the structure of the service user’s body.

4. Number of times this happened?

One

5. To what extent did our Care Home follow the duty of candour procedure?

When we realised the events listed above had happened, we followed the correct procedure. This means we informed the people affected, apologised to them, and met with them to do this. We reviewed what happened and what went wrong to try and learn for the future.

The person’s guardian was understanding of the incident and we committed to continuing to keep the person notified if the situation developed.

4. Information about our policies and procedures

Where something has happened that triggers the duty of candour, our staff report this to the care home manager who has responsibility for ensuring that the duty of candour procedure is followed. The manager records the incidents and reports them as necessary to the Care Inspectorate. When an incident has happened, the manager sets up a learning review. This allows everyone involved to review what happened and identify changes for the future.

All new staff will learn about the duty of candour at their induction moving forward. We know that serious mistakes can be distressing for staff as well as people who use care and their families. We have occupational welfare support in place for our staff if they have been affected by a duty of candour incident.

5. What has changed as a result?

We have developed a duty of candour policy and are arranging training for all management staff to be trained in the process.

6. Other information

This is the first year of the duty of candour being used at Spark and it has been a learning experience for our home and organisation.

As required, we have submitted this report to the Care Inspectorate but in the spirit of openness we have placed on our website.